

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City Province ZIP Code

Phone: _____ Email _____

Languages Ability: English French Others _____

Position Applied
for:

 (Production Operator, Cutting/Sewing, Glue, SPU, Quality, Shipping, Warehouse, Customer Service, Finance, Marketing, Retail Sales)

Desired Employment Status: Part time Full Time Temporary Co-op

Date

Available: _____ Desired Salary: _____

Are you legally able to work in Canada? YES NO

Have you ever worked for this company? YES NO
 If yes, when? _____

Are you currently employed? If yes, when will you be available? YES NO
 If yes, when? _____

Do you have any certificates or credentials? YES NO
 If yes, explain: _____

Do you the capability to lift up to 50lb? YES NO
 (Production/Warehouse position only)

Do you have any responsibilities that might prevent you from meeting you specified work schedule? YES NO
 If yes, explain: _____

Are you willing to work overtime and weekends? YES NO
 If no, explain: _____

Do you have reliable transportation to work? When overtime is required, will transportation be a problem? YES NO
 If yes, explain: _____

Have you ever been dismissed, or asked to resign from any position? YES NO
 If yes, explain: _____

Education

High School: _____ City/Country: _____

From: _____ To: _____ Did you graduate? YES NO
 Diploma: _____

College/University: _____ City/Country: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

College: _____ City/Country: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES

NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES

NO

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Others
